

Mr. Joel Willis
President/CEO

Rev. Wayne Racz Executive Vice President

MEMORANDUM

DATE: March 10, 2020

TO: All Epworth Guests

FROM: Joel Willis

RE: Coronavirus Prevention Plan

Epworth By The Sea follows the same procedures recommended by the Centers for Disease Control and Prevention due to the Coronavirus.

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We have issued instructions to all staff to mitigate the possible spread of a virus. For your protection we are providing extra precaution when sanitizing all areas of our facility. Our housekeeping department is diligent in cleaning all surfaces in both the motel rooms and cabins. All accommodations are cleaned using gloves with a commercial grade disinfectant called UNX used by hospitals. Our foodservice provider, Aramark, has strict policies to follow such as sanitizing all surfaces every 4 hours with an ammonia sanitizer called Quaternury Ammonia and are required to wear nitrile gloves at all times. The meeting rooms are disinfected using Envirox which is a Sanitizer/Virucide that is used to kill all bacteria and viruses.

Please make sure you wash your hands thoroughly for at least 20 seconds with warm-hot water. Cover your nose and mouth with a tissue if you are sneezing. Sanitize and wash your hands after. Hand sanitizers are located in the lobby, dining rooms and serving lines.

Epworth By The Sea will continue to monitor the situation and will adhere to the recommendations from the Centers for Disease Control and Prevention.